# STATE PERSONNEL BOARD CALENDAR



NOVEMBER 16, 2004
SACRAMENTO, CALIFORNIA

#### State of California

#### Memorandum

**DATE:** November 5, 2004

**TO:** ALL INTERESTED PARTIES

FROM: STATE PERSONNEL BOARD -- Appeals Division

**SUBJECT:** Notice and Agenda for the November 16, 2004, meeting of the State

Personnel Board.

PLEASE TAKE NOTICE that on November 16, 2004, at the offices of the State Personnel Board, located at 801 Capitol Mall, Room 150, Sacramento, California, the State Personnel Board will hold its regularly scheduled meeting. Pursuant to Government Code section 11123, a teleconference location may be conducted for this meeting at 320 W. 4<sup>th</sup> Street, Los Angeles, CA.

The attached Agenda provides a brief description of each item to be considered and lists the date and approximate time for discussion of the item.

Also noted is whether the item will be considered in closed or public session. Closed sessions are closed to members of the public. All discussions held in public sessions are open to those interested in attending. Interested members of the public who wish to address the Board on a public session item may request the opportunity to do so.

Should you wish to obtain a copy of any of the items considered in the public sessions for the November 16, 2004, meeting, please contact staff in the Secretariat's Office, State Personnel Board, 801 Capitol Mall, MS 22, Sacramento, CA, 95814 or by calling (916) 653-0429 or TDD (916) 654-2360, or the Internet at:

http://www.spb.ca.gov/calendar.htm

Should you have any questions regarding this Notice and Agenda, please contact staff in the Secretariat's Office at the address or telephone numbers above.

TAMARA LACEY
Secretariat's Office

Attachment

#### CALIFORNIA STATE PERSONNEL BOARD MEETING1

<u>Public Session Location</u> - 801 Capitol Mall Sacramento, California, Room 150 Teleconference – 320 West 4<sup>th</sup> Street<sup>2</sup> Los Angeles, CA, Suite 620

<u>Closed Session Location</u> - 801 Capitol Mall Sacramento, California Room 141 Teleconference - 320 West 4<sup>th</sup> Street Los Angeles, CA, Suite 620

MID-MONTH MEETING AGENDA<sup>3</sup>
NOVEMBER 16, 2004

#### PUBLIC SESSION OF THE STATE PERSONNEL BOARD

- 9:00 9:30 1. ROLL CALL
  - 2. REPORT OF THE EXECUTIVE OFFICER

Report of Floyd Shimomura Executive Officer State Personnel Board

3. REPORT OF THE CHIEF COUNSEL

<sup>&</sup>lt;sup>1</sup> Sign Language Interpreter will be provided for Board Meeting upon request – contact Secretariat at (916) 653-0429, or CALNET 453-0429, TDD (916) 654-2360.

<sup>&</sup>lt;sup>2</sup> Pursuant to Government Code section 11123, a teleconference location may be conducted for this meeting at 320 W. 4<sup>th</sup> Street, Los Angeles, CA.

<sup>&</sup>lt;sup>3</sup> The Agenda for the Board can be obtained at the following Internet address: http://www.spb.ca.gov/calendar.htm

#### Agenda – Page 2 November 16, 2004

# NEW BUSINESS (Items may be raised by Board Members for scheduling and discussion at future meetings.)

#### REPORT ON LEGISLATION

#### **CLOSED SESSION OF THE STATE PERSONNEL BOARD**

9:30

6. DELIBERATION ON ADVERSE ACTIONS, DISCRIMINA-TION COMPLAINTS, AND OTHER PROPOSED DECISIONS SUBMITTED BY ADMINISTRATIVE LAW JUDGES

Deliberations on matter submitted at prior hearing, on proposed decisions, petitions for rehearing, rejected decisions, remanded decisions, submitted decisions, and other matters related to cases heard by administrative law judges of the State Personnel Board or by the Board itself. [Government Code Sections 11126 (d), and 18653 (2).]

#### 7. PENDING LITIGATION

Conference with legal counsel to confer with and receive advice regarding pending litigation when discussion in open session would be prejudicial. [Government Code Sections 11126 (e)(1), 18653.]

<u>State Personnel Board v. Department of Personnel Administration</u>, California Supreme Court Case No. S119498.

<u>State Personnel Board v. California State Employees</u> <u>Association</u>, California Supreme Court Case No. S122058.

<u>Connerly v. State Personnel Board</u>, California Supreme Court Case No. S125502.

<u>International Union of Operating Engineers v. State</u>
<u>Personnel Board</u>, Public Employment Relations Board
(PERB) Case No. SA-CE-1295-S.

<u>California Attorneys, Administrative Law Judges and</u> Hearing Officers in State Employment, v. Department of Agenda – Page 3 November 16, 2004

<u>Industrial Relations and California State Personnel Board,</u> Sacramento Superior Court No. 04CS00677

Caltrans v. SPB (Torossian)

Larry Moore v. SPB

- 8. RECOMMENDATIONS TO THE LEGISLATURE Deliberations on recommendations to the Legislature. [Government Code Section 18653.]
- RECOMMENDATIONS TO THE GOVERNOR
   Deliberations on recommendations to the Governor.
   [Government Code Section 18653.]

#### PUBLIC SESSION OF THE STATE PERSONNEL BOARD

#### On Adjournment:

10. DISCUSSION OF COMING BOARD MEETING SCHEDULE OF DECEMBER 1-2, 2004, IN SACRAMENTO, CALIFORNIA

#### BOARD ACTIONS

- 11. ADOPTION OF THE STATE PERSONNEL BOARD SUMMARY MINUTES OF NOVEMBER 3, 2004
- 12. ACTION ON SUBMITTED ITEMS (See Agenda Page 18)

These items have been taken under submission by the State Personnel Board at a prior meeting and may be before the Board for a vote at this meeting. This list does not include evidentiary cases, as those cases are listed separately by category on this agenda under Evidentiary Cases.

Agenda – Page 4 November 16, 2004

#### 13. EVIDENTIARY CASES

The Board Administrative Law Judges conducts Evidentiary hearings in appeals that include, but are not limited to, adverse actions, medical terminations, demotions, discrimination, reasonable accommodations, and whistleblower complaints.

#### A. BOARD CASES SUBMITTED

These cases have been taken under submission by the State Personnel Board at a prior meeting and may be before the Board for a vote at this meeting.

ANN R. ABIERAS, CASE NO. 04-0531A AND EVELYN B. CORPUS, CASE NO. 04-0529A Appeal from ten-percent reduction in salary for twelve months Psychiatric Technician Assistant Department of Developmental Services

NICHOLAS COMAITES, CASE NO. 03-0062A
Appeal from official reprimand
Correctional Counselor II
Department of Corrections
AND
PAUL WARD, CASE NO.03-0332A
Appeal from official reprimand
Correctional Administrator
Department of Corrections

DEBRA GREENE, CASE NO. 03-0621A Appeal from dismissal Motor Vehicle Field Representative Department of Motor Vehicles

CONNIE JOHNSON, CASE NO. 03-2620R Appeal from 30-calendar-days suspension Employment Program Representative Employment Development Department

VIRGINIA PARKER, CASE NO. 03-0325A Appeal from demotion Correctional Lieutenant Ironwood State Prison – Blythe Department of Corrections Agenda – Page 5 November 16, 2004

RICARDO RODRIGUEZ, CASE NO. 04-0096E Appeal of discrimination Heavy Equipment Mechanic California Men's Colony – San Luis Obispo Department of Corrections

PEARLIE BLEDSOE-TOWNES, CASE NO. 03-2966A
Appeal from denial of request for reasonable
Accommodation
Correctional Sergeant
Central California Women's Facility – Chowchilla
Department of Corrections

DENNIS UYEDA, CASE NO. 03-2396A Appeal from five-working-days suspension Latent Print Analyst II Department of Justice

GARY WHALEY, CASE NO. 03-1420A Appeal from discrimination Employment Program Representative Employment Development Department

#### B. CASES PENDING

#### Oral Arguments

These cases are on calendar to be argued at this meeting or to be considered by the Board in closed session based on written arguments submitted by the parties.

NONE

#### C. CHIEF COUNSEL RESOLUTIONS

GEORGE WOODS, CASE NO. 01-1908 Appeal from demotion Chief Engineer I California Institution for Women – Corona Department of Corrections Agenda – Page 6 November 16, 2004

#### Court Remands

These cases have been remanded to the Board by the court for further Board action.

NONE

#### Stipulations

These stipulations have been submitted to the Board for Board approval, pursuant to Government Code, section 18681.

**NONE** 

## D. <u>ADMINISTRATIVE LAW JUDGE'S (ALJ) PROPOSED</u> <u>DECISIONS</u>

#### • Proposed Decisions

These are ALJ proposed decisions submitted to the Board for the first time.

EUGENE BOVA, CASE NO. 04-0909 Appeal from five-percent reduction in salary for three pay periods Plumber III (CF) Deuel Vocational Institution – Tracy Department of Corrections

BRYAN GLOVER, CASE NO. 04-1809 Appeal from dismissal Caltrans Equipment Operator Department of Transportation

JUDITH JONES, CASE NO. 03-1339 AND 04-0711
Appeal from five-percent reduction in salary for five months
AND
Appeal from suspension for 20-work-days
Public Safety Dispatcher II
Department of California Highway Patrol

Agenda – Page 7 November 16, 2004

DON TASHIMA, CASE NO. 04-1288
Appeal from five-percent reduction
in salary for one pay period
Fire Captain A
Department of Forestry and Fire Protection

DON VASQUEZ, CASE NO. 04-1028 Appeal from five-percent reduction in salary for six months Correctional Officer Deuel Vocational Institution - Tracy Department of Corrections

<u>Proposed Decisions Taken Under Submission</u>
 <u>At Prior Meeting</u>

These are ALJ proposed decisions taken under submission at a prior Board meeting, for lack of majority vote or other reason.

NONE

• Proposed Decisions After Board Remand

NONE

Proposed Decisions After SPB Arbitration

NONE

#### E. <u>PETITIONS FOR REHEARING</u>

 ALJ Proposed Decisions Adopted By The Board

The Board will vote to grant or deny a petition for rehearing filed by one or both parties, regarding a case already decided by the Board.

Agenda – Page 8 November 16, 2004

DONALD COBB, CASE NO. 04-0976P
Appeal from one-step reduction in
salary for ten months
Transportation Engineer (Civil)
Department of Transportation
Appeal filed by appellant to be granted or
denied

RHONDA DAVIS, CASE NO. 04-1161P
Appeal from rejection during probationary
period
Disability Evaluation Analyst
Department of Social Services
Appeal filed by appellant to be granted or
denied

MARIA MCFARLIN, CASE NO. 02-2916P Appeal from rejection during probationary period Staff Services Analyst (General) Department of Health Services Appeal filed by appellant to be granted or denied

#### Whistleblower Notice of Findings

The Board will vote to grant or deny a petition for rehearing filed by one or both parties, regarding a Notice of Findings issued by the Executive Officer under Government Code, section 19682 et seq. and Title 2, California Code of Regulations, section 56 et seq.

NONE

#### F. PENDING BOARD REVIEW

These cases are pending preparation of transcripts, briefs, or the setting of oral argument before the Board.

DANNY BOYD, CASE NO. 03-1537A Appeal from dismissal Youth Correctional Officer Department of Youth Authority Agenda – Page 9 November 16, 2004

JENNIFER CADY, CASE NO. 03-3390E Appeal from denial of request for reasonable accommodation Deputy Attorney General IV Department of Justice

SHARON COHEN, CASE NO. 03-3390E Appeal from denial of request for reasonable accommodation Deputy Attorney General IV Department of Justice

JOHN A. CRUZ, CASE NO. 04-1376 Appeal from 60-calendar-days suspension Automotive Equipment Operator I California Department of Veterans Affairs

NESSLIN CRUZ, CASE NO. 03-1824 Appeal from ten-work-day suspension Employment Program Representative (Permanent Intermittent) Employment Development Department

PRISCILA CRUZ, CASE NO. 04-0554E Appeal from discrimination complaint Clinical Laboratory Scientist California Medical Facility - Vacaville Department of Corrections

DON DOWLING, CASE NO. 04-1482 AND ROGER HANSON, CASE NO. 04-1523 Appeals from dismissal Police Officer I Department of Developmental Services Department of Justice

JOE W. JORDAN, CASE NO. 04-0393 Appeal from dismissal Youth Correctional Counselor Department of Youth Authority

DOREATHA FLEMING, CASE No. 03-2274 Appeal from dismissal Motor Vehicle Field Representative Department of Motor Vehicles Agenda – Page 10 November 16, 2004

JOHN FLORES, CASE NO. 03-2588E Appeal of retaliation Hospital Peace Officer I Department of Mental Health

RICHARD HARMON, CASE NO. 03-3739 Appeal from dismissal Psychiatric Technician Assistant Department of Developmental Services

ROYCE HENSON, CASE NO. 02-3501E Appeal from retaliation complaint Staff Services Manager II (Supervisor) Department of Forestry and Fire Protection

HAJI JAMEEL, CASE NO. 04-0330 Appeal from dismissal Supervising Transportation Engineer California Public Utilities Commission

JOE W. JORDAN, CASE NO. 04-0393 Appeal from dismissal Youth Correctional Counselor Department of Youth Authority

EDWARD LIMON, CASE NO. 04-0233 Appeal from dismissal Parole Agent I Department of Youth Authority

KIM RITTENHOUSE, CASE NOS. 03-3541A & 03-3542A

Appeal from denial of reasonable accommodation and from constructive medical termination Office Technician (General)
Department of Fish and Game

SAMUEL SWEENEY, CASE NO. 04-0794 Appeal from 20-calendar-days suspension Correctional Officer California Institution for Men – Chico Department of Corrections Agenda – Page 11 November 16, 2004

ANTHONY VEGAS, Case No. 03-2204 Appeal from dismissal Parole Agent I (Adult Parole) Department of Corrections - Stockton

14. RESOLUTION EXTENDING TIME UNDER GOVERNMENT CODE SECTION 18671.1 EXTENSION (See Agenda Page 20)

#### 15. NON-EVIDENTIARY CASES

#### A. WITHHOLD APPEALS

Cases heard by a Staff Hearing Officer, a managerial staff member of the State Personnel Board or investigated by Appeals Division staff. The Board will be presented recommendations by a Staff Hearing Officer or Appeals Division staff for final decision on each appeal.

CHRISTOPHER BLAKELY, CASE NO. 04-0483

**Classification**: Correctional Officer

**Department**: Corrections

ROBERT BURNSIDE, CASE NO. 04-0120

Classification: Correctional Officer

**Department:** Corrections

DONALD CROW, CASE NO. 04-0738 Classification: Correctional Officer

**Department:** Corrections

GARY DOUGHERTY, CASE NO. 04-0045

Classification: Correctional Officer

**Department:** Corrections

PATRICE FULGHAM, CASE NO. 04-0044

**Classification:** Correctional Officer

**Department:** Corrections

ARMOND HAYRAPETIAN, CASE NO. 04-0126

Classification: Correctional Officer

**Department:** Corrections

Agenda – Page 12 November 16, 2004

WILL HOWARD, CASE NO. 04-0306 **Classification**: Correctional Officer

**Department**: Corrections

JOSEPH JONES, CASE NO. 04-0040 **Classification:** Correctional Officer

**Department:** Corrections

ALBERTO MADRID, CASE NO. 04-0595 **Classification:** Correctional Officer

**Department:** Corrections

RAYMOND MARTINEZ, CASE NO. 03-3553

Classification: Correctional Officer

**Department:** Corrections

TONIE RATLIEFF, CASE NO. 03-3641

Classification: Pre-Licensed Psychiatric Technician

**Department**: Developmental Services

VERNON ROGERS, CASE NO. 04-0221 **Classification:** Correctional Officer

**Department:** Corrections

STEVEN SCHERMERHORN, CASE NO. 04-0048

Classification: Correctional Officer

**Department:** Corrections

KENNETH SHIELDS, CASE NO. 04-0047

**Classification**: Correctional Officer

**Department**: Corrections

MARK SPRINGER, CASE NO. 04-0219 Classification: Correctional Officer

**Department:** Corrections

### B. <u>MEDICAL AND PSYCHOLOGICAL SCREENING</u> APPEALS

Cases heard by a Staff Hearing Panel comprised of a managerial staff member of the State Personnel Board and a medical professional. The Board will be presented recommendations by a Hearing Panel on each appeal.

Agenda – Page 13 November 16, 2004

EDDIE AGOSTINI, Case No. 03-3184 Classification: Correctional Officer

**Department:** Corrections

BATRICE CLEMENTS, CASE NO. 03-3095 Classification: Medical Technical Assistant

**Department:** California Department of Corrections

JEFFREY DRESSER, Case No. 03-2487 **Classification:** State Park Ranger, Cadet

**Department:** Park and Recreation

SUSAN ESSAYYAD, CASE NO. 03-3815

Classification: Cadet, CHP

**Department:** California Highway Patrol

MARY GALFAYAN, CASE NO. 03-3185

Classification: Correctional Officer

Department: Correctional Officer

MARTIN LEMUS, CASE NO. 03-1744

Classification: Cadet, Highway Patrol

Department: California Highway Patrol

DAVID STAEBLER, CASE NO. 03-3639

Classification: Cadet, CHP

**Department:** California Highway Patrol

BRETT VAN METER. CASE NO. 03-2842

Classification: Cadet, CHP

**Department:** California Highway Patrol

JUAN TOVAR, Case No. 03-1964 **Classification:** Correctional Officer

**Department:** Corrections

# C. EXAMINATION APPEALS – NONE MINIMUM QUALIFICATIONS - NONE MERIT ISSUE COMPLAINTS - NONE

Cases heard by a Staff Hearing Officer, a managerial staff member of the State Personnel Board or investigated by Appeals Division staff. The Board will be presented recommendations by a Staff Hearing

Agenda – Page 14 November 16, 2004

Officer or Appeals Division staff for final decision on each appeal.

# D. RULE 212 OUT-OF-CLASS APPEALS - NONE VOIDED APPOINTMENT APPEALS RULE 211 APPEALS - NONE

Cases heard by a Staff Hearing Officer, or a managerial staff member of the State Personnel Board. The Board will be presented recommendations by a Staff Hearing Officer for final decision on each appeal.

#### (VOIDED APPOINTMENT APPEAL)

JESUS VENTURA, CASE NO. 03-1416

Classification: Senior Information Systems Analyst

(Specialist)

Department: State Teachers Retirement System

(STRS)

### E. REQUEST TO FILE CHARGES CASES PETITIONS FOR REHEARING CASES

Investigated by Appeals Division staff. The Board will be presented recommendations by Appeals Division staff for final decision on each request.

EDMUND PISAREK, CASE NO. 03-3734 Classification: Academic Instructor, CDC

**Department:** Corrections

JACKIE SPENCER, CASE NO. 03-2850 **Classification**: DWR employee retiree

**Department**: Water Resources

JACKIE SPENCER, CASE NO. 03-2851 **Classification**: DWR employee retiree

**Department**: Water Resources

#### F. PSYCHOLOGICAL SCREENING CASES - NONE

Cases reviewed by Appeals Division staff, but no hearing was held. It is anticipated that the Board will act on these proposals without a hearing.

#### NON-HEARING CALENDAR

The following proposals are made to the State Personnel Board by either the Board staff or Department of Personnel Administration staff. It is anticipated that the Board will act on these proposals without a hearing.

Anyone with concerns or opposition to any of these proposals should submit a written notice to the Executive Officer clearly stating the nature of the concern or opposition. Such notice should explain how the issue in dispute is a merit employment matter within the Board's scope of authority as set forth in the State Civil Service Act (Government Code Section 18500 et seg.) and Article VII. California Constitution. Matters within the Board's scope of authority include, but are not limited to, personnel selection, employee status, discrimination and affirmative action. Matters outside the Board's scope of authority include, but are not limited to, compensation, employee benefits, position allocation, and organization structure. Such notice must be received not later than close of business on the Wednesday before the Board meeting at which the proposal is scheduled. Such notice from an exclusive bargaining representative will not be entertained after this deadline, provided the representative has received advance notice of the classification proposal pursuant to the applicable memorandum of understanding. In investigating matters outlined above, the Executive Officer shall act as the Board's authorized representative and recommend the Board either act on the proposals as submitted without a hearing or schedule the items for a hearing, including a staff recommendation on resolution of the merit issues in dispute.

NONE

#### 17. STAFF CALENDAR ITEMS FOR BOARD INFORMATION

Staff has approved the following:

NONE

Agenda – Page 16 November 16, 2004

### 18. CAREER EXECUTIVE ASSIGNMENT (CEA) CATEGORY ACTIVITY

This section of the Agenda serves to inform interested individuals and departments of proposed and approved CEA position actions.

The first section lists position actions that have been proposed and are currently under consideration.

Any parties having concerns with the merits of a proposed CEA position action should submit their concerns in writing to the Classification and Compensation Division of the Department of Personnel Administration, the Personnel Resources and Innovation Division of the State Personnel Board, and the department proposing the action.

To assure adequate time to consider objections to a CEA position action, issues should be presented immediately upon receipt of the State Personnel Board Agenda in which the proposed position action is noticed as being under consideration, and generally no later than a week to ten days after its publication.

In cases where a merit issue has been raised regarding a proposed CEA position action and the dispute cannot be resolved, a hearing before the five-member Board may be scheduled. If no merit issues are raised regarding a proposed CEA position action, and it is approved by the State Personnel Board, the action becomes effective without further action by the Board.

The second section of this portion of the Agenda reports those position actions that have been approved. They are effective as of the date they were approved by the Executive Officer of the State Personnel Board.

A. REQUESTS TO ESTABLISH NEW CEA POSITIONS CURRENTLY UNDER CONSIDERATION

**NONE** 

Agenda – Page 17 November 16, 2004

- B. EXECUTIVE OFFICER DECISIONS REGARDING REQUESTS TO ESTABLISH NEW CEA POSITIONS
  - (1) CHIEF, COMMUNICATIONS OFFICE
    The State Board of Equalization's request to allocate the above position has been approved effective October 15, 2004.
  - (2) DEPUTY DIRECTOR, OFFICE OF PROBLEM GAMBLING
    The Department of Alcohol and Drug Program's request to allocate the above position has been disapproved effective October 13, 2004.
  - (3) DEPUTY DISTRICT DIRECTOR, PLANNING & LOCAL ASSISTANCE PROGRAMS

    The Department of Transportation's request to allocate the above position has been approved effective October 14, 2004.
  - (4) DEPUTY DISTRICT DIRECTOR, CENTRAL REGION, ENVIRONMENTAL PLANNING The Department of Transportation's request to allocate the above position has been approved effective October 14, 2004.
- WRITTEN STAFF REPORT FOR BOARD INFORMATION
   NONE
- 20. PRESENTATION OF EMERGENCY ITEMS AS NECESSARY

#### Agenda – Page 18 November 16, 2004

#### **SUBMITTED**

- 1. TEACHER STATE HOSPITAL (SEVERELY), ETC. Departments of Mental Health and Developmental Services. (Hearing held December 3, 2002)
- VOCATIONAL INSTRUCTOR (SAFETY)(VARIOUS SPECIALTIES). Departments of Mental Health and Developmental Services. (Hearing held December 3, 2002)
- 3. TELEVISION SPECIALIST (SAFETY)

The Department of Corrections proposes to establish the new classification Television Specialist (Safety) by using the existing Television Specialist class specification and adding "Safety" as a parenthetical to recognize the public aspect of their job, additional language will be added to the Typical Tasks section of the class specification and a Special Physical Characteristics section will be added. (Presented to Board March 4, 2003)

4. HEARING - PSC #04-03

Appeal of the California State Employees Association from the Executive Officer's April 15, 2004, Approval of Master Contracts between the California Department of Corrections and Staffing Solutions, CliniStaff, Inc., Staff USA, Inc., CareerStaff Unlimited, MSI International, Inc., Access Medical Staffing & Service, Drug Consultants, Infinity Quality Services Corporation, Licensed Medical Staffing, Inc., Morgan Management Services, Inc., Asereth Medical Services, and PrideStaff dba Rx Relief. (Presented to Board August 12, 2004)

#### **NOTICE OF GOVERNMENT CODE § 18671.1 RESOLUTION**

Since Government Code section 18671.1 requires that cases pending before State Personnel Board Administrative Law Judges (ALJ's) be completed within six months or no later than 90 days after submission of a case, whichever is first, absent the publication of substantial reasons for needing an additional 45 days, the Board hereby publishes its substantial reasons for the need for the 45-day extension for some of the cases now pending before it for decision.

An additional 45 days may be required in cases that require multiple days of hearings, that have been delayed by unusual circumstances, or that involve any delay generated by either party (including, but not limited to, submission of written briefs, requests for settlement conferences, continuances, discovery disputes, pre-hearing motions). In such cases, six months may be inadequate for the ALJ to hear the entire case, prepare a proposed decision containing the detailed factual and legal analysis required by law, and for the State Personnel Board to review the decision and adopt, modify or reject the proposed decision within the time limitations of the statute.

Therefore, at its next meeting, the Board will issue the attached resolution extending the time limitation by 45 days for all cases that meet the above criteria, and that have been before the Board for less than six months as of the date of the Board meeting.

#### **GOVERNMENT CODE § 18671.1 RESOLUTION**

WHEREAS, Section 18671.1 provides that, absent waiver by the appellant, the time period in which the Board must render its decision on a petition pending before it shall not exceed six months from the date the petition was filed or 90 days from the date of submission; and

WHEREAS, Section 18671.1 also provides for an extension of the time limitations by 45 additional days if the Board publishes substantial reasons for the need for the extension in its calendar prior to the conclusion of the six-month period; and

WHEREAS, the Agenda for the instant Board meeting included an item titled "Notice of Government Code § 18671.1 Resolution" which sets forth substantial reasons for utilizing that 45-day extension to extend the time to decide particular cases pending before the Board;

WHEREAS, there are currently pending before the Board cases that have required multiple days of hearing and/or that have been delayed by unusual circumstances or by acts or omissions of the parties themselves;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the time limitations set forth in Government Code section 18671.1 are hereby extended an additional 45 days for all cases that have required multiple days of hearing or that have been delayed by acts or omissions of the parties or by unusual circumstances and that have been pending before the Board for less than six months as of the date this resolution is adopted.

\* \* \* \* \*



#### California State Personnel Board

GRAY DAVIS, Governor

801 Capitol Mall • Sacramento, California 95814 • www.spb.ca.gov



(Cal. 11/16/04)

TO: Members

State Personnel Board

FROM: State Personnel Board - Legislative Office

SUBJECT: LEGISLATION

There is no written legislative report at this time. I will give a verbal presentation on any legislative action that has taken place that will be of interest to the Board.

Please contact me directly should you have any questions or comments regarding this report. I can be reached at (916) 653-0453.

Sherry Hicks Director of Legislation